

**DIRECTIONS FOR COMPLETING FORM CIWMB-53**  
**TRANSFER /PROCESSING FACILITY INSPECTION REPORT**

Mark the lines to the right of each law or regulation with one of the following codes:

V = Violation

A = Area of Concern

NA = Not Applicable

Summarize inspection results in the COMMENTS/REFERRALS section. If additional space is required, use form SWIS-03. Include explanations for determinations of NA when appropriate. Submit to the California Integrated Waste Management Board within 30 days of the inspection in accordance with 30 PRC 43218. Following is a partial summary of laws and regulations applicable to Transfer/Processing Operations and Facilities. Consult Title 14, and Title 27, California Code of Regulations (CCR), and the Public Resources Code (PRC) for complete laws and regulations listed on this form.

**PRC 44002**-The operation of a solid waste facility by any person, except as authorized pursuant to a solid waste facilities permit issued by the EA, is prohibited. **PRC 44004**-No significant change in design or operation except in conformance with approved solid waste facilities permit (SWFP). Application filed with LEA for modifications in design or operation of facility at least 150 days in advance of date proposed modification to take place. **PRC 44014(b)**-The permit shall contain all terms and conditions which the EA determines to be appropriate for the operation of the solid waste facility. The operator shall comply with all terms and conditions of the permit. **27 CCR 21640**-Permit review application submitted no less than 150 days before SWFP is due for review. **14 CCR 17403.4**-The operator of a direct transfer facility shall comply with all terms and conditions of the Registration permit. **14 CCR 17403.6**-The operator shall comply with all terms and conditions of the Registration permit. **14 CCR 17403.7**-The operator of a large volume transfer/processing facility shall comply with all terms and conditions of the Full SWFP. **14 CCR 17403.8**-Facility Plan required for Medium Volume Transfer/Processing Facility. **14 CCR 17403.9**-Transfer/Processing Report required for Large Volume Transfer/Processing Facility. **14 CCR 18104.7**-Permit review application submitted no less than 150 days before SWFP is due for review. **14 CCR 18221.5**-Facility Plan contents and amendment requirements for Medium Volume Transfer/Processing Facility or Direct Transfer Facility. **14 CCR 18221.6**-Transfer/Processing Report contents and amendment requirements for Large Volume Transfer/Processing Facility.

**TITLE 14 FOR ALL FACILITIES**

**Article 6.1** **17406.1(a)**-Operations shall meet postclosure land use requirements of Title 27. **17406.1(b)** -Operations on landfill intermediate cover shall be placed on stabilized substrate. **17406.1(c)**-Operations on landfill intermediate cover shall not interfere with the operations of the landfill or with the closure or postclosure maintenance of the landfill. **17406.2(a)**-Design of new operation or facility shall use expert advice. **17406.2(b)**- Design shall be based on appropriate data; safety features shall be considered if used by the public. **17406.2(c)**-Design shall restrict unloading area, control wind-blown materials, minimize vectors and nuisances including dust, noise, public safety. **17406.2(d)**-EA may require explanation of compliance for proposed operations and facilities. **17406.2(e)**- Waste storage containers shall be durable, cleanable, leak-resistant. Design of unloading areas shall allow cleaning, safe handling, prevent waste loss.

**Article 6.2** **17407.1(a)**-Burning wastes immediately spread and extinguished in safe area. **17407.1(b)**-Open burning prohibited. **17407.2 (a)**-Daily cleaning of loose materials and litter or as approved by EA. **17407.2(b)**- Entrance and exit cleaned. **17407.3**- Drainage controlled. **17407.4**-Dust control required to prevent obscured visibility, eye irritation, hampered breathing, offsite migration. **17407.5(a)**-Approvals to accept hazardous wastes required and placed in operating record. **17407.5(b)**-Control measures necessary for removal of unauthorized hazardous wastes. **17407.5(c)**- Written approval required for liquid wastes and sludge. **17408.1**-Litter control; no offsite migration. **17408.2**-Medical waste prohibited without special approval. **17408.3**-Noise control to prevent hazards and nuisances. **17408.4**-Drugs, food and other non-salvageable. **17408.5**-Operations do not create a nuisance. **17408.6**-Preventive maintenance program and prompt repair of deteriorated conditions. **17408.7**-The IIPP shall be available for review. **17408.8**-Contact between users and wastes minimized. Barriers provided as necessary. **17409.1**- Onsite roads maintained and designed to minimize dust and mud, and allow all-weather access. **17409.2**-Sanitary facilities maintained. **17409.3(a)**-Scavenging prohibited. **17409.3(b)** -Salvaging permitted as integral part of operations. **17409.3(c)**- Salvaging must be planned, controlled, confined. **17409.3(d)**-Storage of salvage shall not present safety hazards. **17409.4(a)**- Signs at all access points of private operations and facilities with site name and nearest public operation or facility. **17409.4(b)** - Signs at public entrances of public operations with name, telephone, charges, hours, listing of materials accepted/not accepted. **17409.5**-Records of loadchecking program kept in operating record. **17409.6**-Adequate off-street parking provided for transfer vehicles. **17410.1**-Wastes removed within 7 days for operations, and within 48 hours for facilities or as approved by EA. **17410.2**-Adequate supervision and number of qualified personnel . Written notification to EA of name, address and telephone numbers of operator in operating record. **17410.3**-Personnel adequately trained; records placed in operating record.. **17410.4**-Vector, bird and animal control adequate.

**Article 6.3** **17414(a)**-Accurate weight/volume records maintained in a manner and form approved by the LEA. **17414(b)**- Records kept for three years in one location and available for inspection. **17414(c)**-Operator submits copies of records to EA upon request. **17414(d)**- Log of special occurrences maintained (fires, injury and property damage accidents, explosions, incidents

regarding hazardous waste, flooding, etc. Operator notifies EA of emergencies within 24 hours. **17414(e)**-Operator records written public complaints. **17414(f)**-Copy of written notification to EA of emergency names and number kept. **17414(g)**-Operator maintains training records. **17414(h)**-Required records maintained.

**Article 6.35**      **17415.1**- Communication equipment adequate for emergencies. **17415.2**-Fire equipment continuously available, maintained, in proper location. **17416.1**-Housekeeping for maintenance of equipment and minimization of fuel drums, tires, scrap, etc. **17416.2**-Lighting to monitor loads and effectiveness of operations. **17416.3**-Equipment adequate in type, capacity, and number, and sufficiently maintained. **17418.1**-Design shall discourage unauthorized access. **17418.2**-Attendant available at public facilities or inspected by operator. **17418.3**-Traffic flow controlled to prevent hazards. **17419.1**-Visual screening acceptable to local land use authority or EA. **17419.2**-Safe, adequate drinking water available.